



DEVELOPMENT IMPROVEMENTS AGREEMENT EXTINGUISHMENT

Project Name

Project Number

The following items are required to begin the closeout process:

- Closeout Letter** *(See attached sample)*
A closeout letter from the developer indicating that the improvements have been completed is required.
- As-Built Drawings** *(See attached sample)*
As-built drawings are prepared by a Professional Engineer to show final conditions and any changes from the original approved construction drawings.
- Compaction Test Results** *(See attached sample)*
Compaction tests are completed by the Geotechnical Engineer during construction.
- Proof of Contractor/Sub-contractor Payment** *(See attached sample)*
Proof of payment is required to show that no liens exist on the project.
- Irrigation Acceptance Letter**
The irrigation system for new developments must be signed off by a Professional Engineer.
- Signature Form** *(See attached form)*
Signatures of approval from all applicable entities are required prior to acceptance.
- Correction of all items from final inspection punch-list**
- Warranty Guaranty**

Please return this sheet with the above documentation. Upon review of the documents, Mesa County Development Engineering will schedule a final site observation. Thank you for providing these improvements to the public. If you have any questions please contact Mesa County Development Engineering.

CLOSEOUT LETTER SAMPLE

The developer is required to submit a letter indicating that the improvements have been completed. The letter shall be addressed to the Mesa County Development Engineering and generally read as follows:

Date

*Mesa County
Public Works Department
Development Engineering
750 Main Street – P.O. Box 20000
Grand Junction, CO 81502*

Subject: 200X-XXX Project Name, Project Closeout

To Whom It May Concern:

The improvements for the subject project have been completed as required by the Development Improvements Agreement. The following documents are included for your review:

*As-Built Drawings
Compaction Test Results
Proof of Payment
Irrigation Acceptance Letter
Signature Form*

Please accept this letter as a notification of construction completion. Feel free to contact me should you have any questions.

Sincerely,

Name

AS-BUILT DRAWINGS

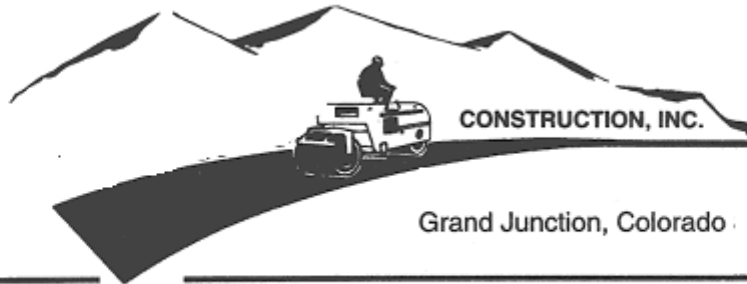
The developer is required to submit as-built drawings to Mesa County Development Engineering. Drawings are prepared by the developer's Professional Engineer and submitted as a PDF via e-mail or on a CD

COMPACTION TEST SAMPLE

Client: John Smith		Report No: 1					
Project: SAMPLE SUBDIVISION		Date of Test: 1/1/11					
Location: 123 ABC Road		Test By: XYZ					
Rock correction applied to proctor, as needed.		Job No: SAMPLE					
TEST TYPE: Nuclear (ASTM 2922) Backscatter Direct Trans. X		SPECIFICATIONS: Project: Nuclear (ASTM 2922) (ASTM D-1556) Sand Cone					
City: X		County: X					
State: X		State: X					
Test	Location of Test	COMPACTION %	COMPAC. SPEC. %	MOISTURE CONT. %	MOISTURE SPEC. %	PROCTOR VALUE	SOIL TYPE
63	Water Service, Lot 2 & 3; Fire Hydrant-Valve, Blk 1 (common trench) @ 2' BSG	90	90M	12.9	+2	119.2@13.0	C
64	Water Service, Lot 2 & 3; Fire Hydrant Valve, Blk 1 (CT) @ FSG	95	90M	13.1	+2	119.2@13.0	C
65	Fire Hydrant-Valve, Sta 12+50; Water Service, Lot 4 & 5 Blk 1 (CT) @ 2' BSG	93	90M	13.0	+2	119.2@13.0	C
66	Fire Hydrant-Valve, Sta 12+50; Water Service, Lot 4 & 5 Blk 1 (CT) @ FSG	91	90M	13.7	+2	119.2@13.0	C
67	Water Service, Lot 6 Blk 1 @ 2' BSG	95	90M	13.0	+2	119.2@13.0	C
68	Water Service, Lot 6, Blk 1 @ FSG	95	90M	13.6	+2	119.2@13.0	C
69	Fire Hydrant-Valve, ABC Road, Sta 19+50 @ 2' BSG	92	90M	13.1	+2	119.2@13.0	C
70	Fire Hydrant-Valve, ABC Road, Sta 19+50 @ FSG	92	90M	11.8	+2	119.2@13.0	C
71	Valve Cluster, DEF Road, Sta 4+00 @ 2' BSG	93	90M	12.1	+2	119.2@13.0	C
72	Valve Cluster, DEF Road, Sta 4+00 @ FSG	90	90M	12.6	+2	119.2@13.0	C
73	Water Service, Lot 1 Blk 4 @ 2' BSG	92	90M	13.7	+2	119.2@13.0	C
74	Water Service, Lot 1 Blk 4 @ FSG	93	90M	13.4	+2	119.2@13.0	C
75	Valve, DEF Road, Sta 1 +00 @ 2' BSG	91	90M	13.8	+2	119.2@13.0	C
DISTRIBUTION: Page 1 of 1		KEY: * Fails Compaction Spec.		C = Cohesive			
I-Client		** Fails Moisture Spec.		NC = Non-Cohesive		BY: _____	
		S Standard Proctor		ABC = Aggregate Base		FILL DENSITY TEST DAILY REPORT	
		M Modified Proctor		PR = Pit Run			
NOTE: Results indicate in-place soil densities at the locations and depths identified above. XYZ GEOTECHNICAL has relied on the contractor to provide uniform mix placement and compaction effort throughout the fill area.		Nuclear Density Testing of 'pit run' or other coarse grained soils may require correction of Unit Weight And Water Content, ASTM D-4718. If soils contain oversize particles in excess of the limits of ASTM D-4718		Nuclear Density Testing is performed for acceptance control and is combined with visual and penetration methods.		XYZ GEOTECHNICAL	

PROOF OF PAYMENT SAMPLE

The developer is required to submit to Mesa County Development Engineering proof of payment from all contractors. The proof of payment memo should generally read as follows:



November 15, 2004

To Whom It May Concern:

RE: ABC Subdivision

The above job has been completed to date. XYZ Construction has been paid in full for all the labor and materials provided to John Smith, developer of ABC Subdivision.

If you have any questions regarding the above mentioned project, please don't hesitate to call.
Thank you.

Sincerely,

George Jiggle
XYZ Construction, Inc.



SIGNATURE FORM

FOR DEVELOPMENT IMPROVEMENTS AGREEMENT EXTINGUISHMENT

Project Name _____

Project Number _____

Signatures from the following entities must be obtained indicating acceptance of the improvements prior to extinguishment of the Development Improvements Agreement.

To the Entities:

Signing of this document indicates acceptance of the improvements to standards required by the particular entity. Only an authorized representative of the entity may sign this document.

Mesa County Development Engineering:

Signature _____

Date _____

Name and Title (Please Print)

Water: _____

Signature _____

Date _____

Name and Title (Please Print)

Sewer: _____

Signature _____

Date _____

Name and Title (Please Print)

Fire: _____

Signature _____

Date _____

Name and Title (Please Print)

Project Name _____

Project Number _____

Drainage: _____	
Signature _____	Date _____
Name and Title (Please Print) _____	
Other: _____	
Signature _____	Date _____
Name and Title (Please Print) _____	

The required improvements have been completed in full as evidenced by the signatures above. As such I hereby request an extinguishment of the Development Improvements Agreement as recorded in the records of the County Clerk and Recorder of the County of Mesa, Colorado.	
Signature of Developer _____	Date _____